

Po Leung Kuk Lo Kit Sing (1983) College

Plan on Use of Capacity Enhancement Grant (2024/2025)

(1)

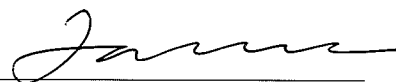
Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum Development (STEM Education)	Assist the implementation and development of STEM education	Employing one Teacher Assistant / Information Technology Helper	Sustaining whole school I.T. support and development	Whole year (1/9/24 – 31/8/25)	– \$34,500.00 (approx.) x 12 months (+ MPF) for one I.T. Helper = \$434,700.00 (approx.) Total: \$434,700.00 (approx.)	– Quick response to emergency cases – More frequent adoption of e-Learning – Reduction of I.T. teacher manpower input	– Evaluation by all staff – Inspection by teacher i/c – Questionnaire to solicit teachers' perception of the space created	– Prefect of ICT Support (Mr. KWAN L.S.)

(2)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum Development (ICT Support)	Facilitate the implementation of School-Based Assessment (SBA) and Territory-wide System Assessment (TSA) Relieve teachers' workload so that they can concentrate on enhancing students' language proficiency and coping with the diverse learning needs of students	Employing 0.6 Information Technology Assistant	Sustaining whole school support in curriculum development Relieving teachers' workload in SBA & TSA and enhancing teaching and learning	Whole year (1/9/24 – 31/8/25)	– \$16,700.00 (approx.) x 12 months (+ MPF) for one Information Technology Assistant = \$210,420.00 (approx.) Total: \$210,420.00 (approx.)	– Quick response to emergency cases – Relieving teachers' non-teaching duties	– Evaluation by all staff – Inspection by teacher i/c – Questionnaire to solicit teachers' perception of the space created	– Prefect of ICT Support (Mr. KWAN L.S.) – Prefect of Studies (Mr. CHAN W.K.)

Total amount for this proposal: **HK\$645,120.00**

	Item 1	Item 2	Total
Amount:	\$434,700.00	\$210,420.00	\$645,120.00

Principal: 

Date: _____

Balance B/F 2023/24: \$0

Total estimated grant to be received from EDB for 2024/2025: \$686,950.00

Total estimated expenditure 2024/2025: \$645,120.00

Estimated surplus: \$41,830.00