



Po Leung Kuk
Lo Kit Sing (1983) College

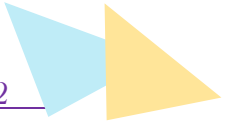
Annual School Plan 2021-2022



保良局羅傑承(一九八三)中學

龐麗淑 題

PO LEUNG KUK



The Kuk's Spirit

Mutual Respect
United Effort
Benevolence
Charitable
Gratefulness and Recognition

Dedication to Serving
The Community

Vision

Children are nurtured, Youngsters are educated
Adults are supported to contribute
Elderly are cared for
The less fortunate are lightened with hope.

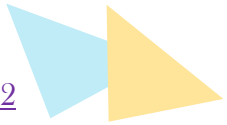
Mission

To be the most prominent and committed charitable organisation.
In the Kuk's Spirit to do good deeds with benevolence.
Dedicated in protecting the young and the innocent,
caring for the elderly and the underprivileged,
aiding the poor and healing the sick,
educating the young and nurturing their morality,
providing recreation to the public, caring for the environment,
passing on the cultural inheritance and
bringing goodness to the community

Values

Fine traditions, Accommodate the current needs
People-oriented, Care and appreciation
Sound governance, Pragmatism and innovative
Integrity, Vigilance
Optimal use of resources, Cost-effectiveness
Professional team, Service with heart





School Vision & Mission

- **Po** Leung Kuk aims at a quality education for all, advocates an all around education embracing the academic, moral, physical, social and aesthetic aspects, and takes pride in nurturing flourishing and faithful boys and girls for the community.
- Po Leung Kuk is a benevolent society. People in the lower levels of the social hierarchy benefit most from our services. For this reason, the educational services we provide should be non-profit making. As our school provide educational service with public funds, our policies should be able to reflect the needs of the community and the benefits and well-being of the general public.
- “Love, Respect, Diligence and Integrity”, motto of Kuk’s affiliated schools, places great emphasis on educating the young, nurturing the morality and helping to achieve “Cognitive, Aesthetic, Social, Physical and Moral development”, summarize the educational goals of Our School.
- Po Leung Kuk is an organization with no political or religious background. We believe people should be free to express their feelings and beliefs. Provided that social prosperity and stability are not threatened, all schools of thought and all kinds of religion can co-exist in our schools.





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1. Major Concern: To further enhance students' academic performance

Strategies/ Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. To increase students' engagement in learning. 1.1 Develop more interactive and learner-centered teaching strategies. 1.2 Design more pre-lesson tasks to get students prepared for participating in learning activities. 1.3 Develop a subject-based incentive scheme to motivate students to participate in learning activities.	Sep 2021 / July 2022	<ul style="list-style-type: none"> ➤ Some observed lessons include interactive and learner-centered teaching strategies. ➤ Some inspected assignments include pre-lesson tasks. ➤ The subject-based incentive scheme is explained and evaluated in subject departmental meetings. ➤ More students are willing to participate in learning activities. ➤ Subject teachers give positive feedback on students' performance in learning activities. ➤ Professional development activities are held to enhance teachers' skills for developing interactive and learner-centered teaching strategies. 	<ul style="list-style-type: none"> ➤ Minutes of Academic Department meetings ➤ Minutes of subject departmental meetings ➤ Minutes of Staff Development Team meetings ➤ Post-activity questionnaires ➤ Feedback from teachers 	<ul style="list-style-type: none"> ➤ Academic Department ➤ Subject departments ➤ Staff Development Team ➤ All teachers 	<ul style="list-style-type: none"> ➤ CEG ➤ EOEBG ➤ TRG





1. Major Concern: To further enhance students' academic performance

Strategies/ Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>2. To strengthen students' learning strategies in different subjects.</p> <p>2.1 Devise subject-specific learning strategies for students to enhance their learning efficiency.</p> <p>2.2 Provide ample opportunities for students to practise the subject-specific learning strategies.</p> <p>2.3 Encourage students to join different kinds of academically related internal and external activities and competitions.</p>	<p>Sep 2021</p> <p>/</p> <p>July 2022</p>	<ul style="list-style-type: none"> ➤ Subject-specific learning strategies are devised and evaluated in subject departmental meetings. ➤ Some observed lessons and inspected assignments include tasks which provide students opportunities to practise the subject-specific learning strategies. ➤ Junior form students finish at least 1 year of internal past papers. ➤ Senior form students finish at least 5 years of HKDSE examination past papers during the 3-year-course. ➤ More students are willing to join different kinds of academically related internal and external activities and competitions. ➤ Teachers give positive feedback on students' mastery of the subject-specific learning strategies. 	<ul style="list-style-type: none"> ➤ Minutes of Academic Department meetings ➤ Minutes of subject departmental meetings ➤ Feedback from teachers 	<ul style="list-style-type: none"> ➤ Academic Department ➤ Subject departments ➤ All teachers 	<ul style="list-style-type: none"> ➤ CEG ➤ EOEBG ➤ TRG





1. Major Concern: To further enhance students' academic performance

Strategies/Tasks	Time scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>3. To enrich the school learning environment to promote good learning attitudes and habits.</p> <p>3.1 Organize more subject-based activities and competitions to create a motivating learning environment.</p> <p>3.2 Display the academic excellence of students and recognize the success of improving students.</p> <p>3.3 Organize pull-out programs to provide extra support for academically high and low achievers.</p>	<p>Sep 2021</p> <p>/</p> <p>July 2022</p>	<ul style="list-style-type: none"> ➤ At least one subject-based activity or competition is organized by each subject department. ➤ The activities and competitions are explained and evaluated in subject departmental meetings. ➤ More students show interest in joining the subject-based activities and competitions. ➤ The academic excellence of students is displayed and the success of improving students is recognized. ➤ Pull-out programs are organized to provide support for academically high and low achievers. ➤ Participants of the pull-out programs give positive feedback on the programs. 	<ul style="list-style-type: none"> ➤ Minutes of Academic Department meetings ➤ Minutes of subject departmental meetings ➤ Feedback from teachers ➤ Feedback from students 	<ul style="list-style-type: none"> ➤ Academic Department ➤ Subject departments ➤ All teachers 	<ul style="list-style-type: none"> ➤ CEG ➤ EOEBG ➤ TRG





2. Major Concern: To empower students to achieve physical, emotional and intellectual wellness

Strategies/Tasks	Time scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>1. Creating supportive social and physical environments</p> <p>1.1 Creating physical settings that promote health, happiness and wellbeing</p> <p>1.2 School programs to enhance positive behaviour, relationship and interaction</p>	<p>Sept 2021</p> <p>/</p> <p>July 2022</p>	<ul style="list-style-type: none"> Building up “Love and Hope Centre” to promote wellbeing Creating warm school environment School Programs are organized to enhance positive relationship <ul style="list-style-type: none"> ➤ Day for you ➤ Form based activities ➤ Class based activities ➤ School Picnic ➤ Life wide learning day ➤ English Drama ➤ Dance Festival 	<ul style="list-style-type: none"> ➤ Executive coordination evaluation meetings ➤ Executive department evaluation meetings ➤ Scrutiny of minutes of Form coordination 	<ul style="list-style-type: none"> ➤ Executive departments: <ul style="list-style-type: none"> - CCA - GCD - CMNSHE - GAD - RCD - SAD - SVS - Form Coordination 	<ul style="list-style-type: none"> ➤ QEF ➤ CMN Grant ➤ CEG ➤ Jockey Club Wellbeing Project





2. Major Concern: To empower students to achieve physical, emotional and intellectual wellness

Strategies/Tasks	Time scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>2. Teaching students about health and wellness</p> <p>2.1 Subject departments adopt learning & teaching activities to infiltrate the values of wellness (perseverance/resilience)</p> <p>2.2 Executive departments organize activities to promote wellness</p>	<p>Sept 2021 / July 2022</p>	<ul style="list-style-type: none"> Subject Panels (EN, CN, CH, PE & Moral Education) include in the curriculum “perseverance” and “resilience” A matrix to summarize “perseverance” and “resilience” embedded in the curriculum Self management skills are introduced by Education Psychologist Mindfulness trainings are organised by GCD Class-based student sharings on self management skills are arranged by CMN Activities to promote wellness including “perseverance” and “resilience” are organized by executive departments 	<ul style="list-style-type: none"> Subject coordination evaluation meetings Scrutiny of minutes of Executive departments Executive coordination evaluation meetings Collect and check student reflections 	<ul style="list-style-type: none"> Subject departments Executive departments: <ul style="list-style-type: none"> CCA GCD DID CMNSHE ACD GCD OCE RCD SVS Form Coordination Leadership Nurturing Team 	<ul style="list-style-type: none"> CEG TRG EOEBG DLG





2. Major Concern: To empower students to achieve physical, emotional and intellectual wellness

Strategies/Tasks	Time scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3. Developing intellectual student leaders 3.1 Develop appropriate goal setting and self reflection skills for career life planning 3.2 Cultivate students' multi-faceted talents as leaders	Sept 2021 / July 2022	1. 90% of S3 & S6 students have clear goals on career life planning 2. 90% of students participated in career-related programs to explore their interests in life 3. Talent pools of academic, sports, dance, music, social service and leadership are set up. 4. Students' active participation in various external and internal competitions 5. Students apply for various scholarships and outstanding student awards 6. Elite students enroll in gifted education programs	➤ Minutes of executive coordination meetings ➤ Executive department evaluation meetings	➤ Executive departments: – CRD – ACD – OLE – CMNSHE – CCA – SVS – Form Coordination	➤ CEG ➤ EOEBG ➤ LSG





3. Major Concern: To enhance learning, teaching and school administration by upgrading school campus and IT facilities

Strategies/ Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>1. Help students and teachers to improve their productivity in learning and teaching.</p> <p>1.1 Build up a technology-enhanced school campus through the acquisition of digital learning tools.</p> <p>1.2 Provide more learning opportunities to students by improving school environment and teaching materials.</p>	<p>Sept 2021 / July 2022</p>	<ul style="list-style-type: none"> ➤ Executive departments and subject departments acquire digital learning tools for classrooms and special rooms. ➤ Executive departments and subject departments renew their home rooms and acquire new teaching aids to cope with new educational trends. ➤ Minutes of subject departments explaining the effectiveness of the measures to improve the productivity in learning and teaching. 	<ul style="list-style-type: none"> ➤ Scrutiny of minutes of executive departments and subject departments. ➤ Executive coordination evaluation ➤ Collect feedbacks from teachers. 	<ul style="list-style-type: none"> ➤ Subject departments ➤ Executive departments ➤ STEM Teams ➤ All teachers 	<ul style="list-style-type: none"> ➤ EOEBG ➤ QEF ➤ IT Assistants ➤ IT Innovation Lab Project





3. Major Concern: To enhance learning, teaching and school administration by upgrading school campus and IT facilities

Strategies/ Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>2. Enhance the efficiency in school administrative work.</p> <p>2.1 Enable online reporting, booking, recording and support service through an online platform.</p> <p>Online forms:</p> <ul style="list-style-type: none"> - Conduct mark deduction - Enrolment - Attendance record - Repair record - IT support request - Other possible applications <p>2.2 Facilitate the use of digital imaging technology to archive administrative documents and teaching resources.</p> <p>Document digitisation:</p> <ul style="list-style-type: none"> - Student records - Financial records - Meeting minutes - Past exam papers - Sample exam scripts - Assignment exemplar - Teaching resources - Exercise worksheet 	<p>Sept 2021 / July 2022</p>	<ul style="list-style-type: none"> ➤ Online forms are adopted by executive departments. ➤ Online forms from different departments can be collaborated in a common platform. ➤ Hardcopies stored in the General Office, executive departments and subject departments can be digitized and converted into softcopies. ➤ Softcopies of the digitized documents can be archived in school network storage. ➤ General Office and teachers can retrieve the digitized documents from the network storage. ➤ Positive feedback from the General Office and teachers related. 	<ul style="list-style-type: none"> ➤ Scrutiny of minutes of executive departments and subject departments. ➤ Executive coordination evaluation ➤ Collect feedbacks from General Office and teachers. 	<ul style="list-style-type: none"> ➤ Subject departments ➤ Executive departments ➤ General Office ➤ School Library 	<ul style="list-style-type: none"> ➤ EOEBG ➤ IT Assistants ➤ Executive Officer ➤ Library Assistant ➤ Teacher Assistant ➤ Assistant Teacher





3. Major Concern: To enhance learning, teaching and school administration by upgrading school campus and IT facilities

Strategies/ Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>3. Maintain the competitiveness of our school.</p> <p>3.1 Upgrade the school infrastructure and replace the outdated furniture and equipment to maintain our school competitiveness.</p> <p>Elements of school infrastructure:</p> <ul style="list-style-type: none"> - Lighting - Ventilation - Sanitation facilities - Water supply - Electricity supply - School Decoration - Sports facilities - IT-enabled environment <p>Elements of furniture and equipment:</p> <ul style="list-style-type: none"> - Classroom furniture - General furniture - Laboratories instruments - Musical instruments - Sports equipment - IT equipment - AV equipment 	<p>Sept 2021 / July 2022</p>	<ul style="list-style-type: none"> ➤ Subject departments and executive departments upgrade school infrastructure. ➤ Major repairs improve the condition of school infrastructure. ➤ Subject departments replace their outdated furniture and equipment in special rooms. ➤ More modernized facilities are introduced to the school. ➤ TIC of classrooms and special rooms can report repair cases promptly. ➤ Classrooms are beautified by students. ➤ Positive feedback from students, teachers and parents. 	<ul style="list-style-type: none"> ➤ Scrutiny of minutes of executive departments and subject departments. ➤ Executive coordination evaluation ➤ Collect feedbacks from parents and teachers. 	<ul style="list-style-type: none"> ➤ Subject departments ➤ Executive departments ➤ General Office ➤ Form coordination 	<ul style="list-style-type: none"> ➤ EOEBG ➤ IT Assistants ➤ Executive Officer ➤ Janitors ➤ EDB Major Repairs ➤ LKS Dedication Fund





3. Major Concern: To enhance learning, teaching and school administration by upgrading school campus and IT facilities

Strategies/ Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3.2 Explore the possibility of applying AI in monitoring the campus and classroom conditions to make a smarter and energy-efficient campus. Monitoring Items: - Ventilation - Lighting - IT Facilities	Sept 2021 / July 2022	<ul style="list-style-type: none"> ➤ Liaison with external organizations to explore the possibility in monitoring the school energy consumptions with AI. ➤ Teacher and students take measures to save energy. ➤ Energy consumed can be lowered. ➤ Positive feedback from teachers. 	<ul style="list-style-type: none"> ➤ Scrutiny of minutes of executive departments. ➤ Collect data from the electricity bill. ➤ Collect feedbacks from teachers and students. 	<ul style="list-style-type: none"> ➤ Executive departments ➤ General Office ➤ Form coordination 	<ul style="list-style-type: none"> ➤ EOEBG ➤ IT Assistants ➤ Admin Assistants





Appendix I

School-based After-school Learning and Support Programmes 2021/22 s.y.

School-based Grant - Programme Plan

Name of School: Po Leung Kuk Lo Kit Sing (1983) College

Project Coordinator: Ms LAM Tin Fung Sandy

Contact Telephone No.: 24977110

A. The estimated number of students (count by heads) benefitted under this Programme is 740.

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
<i>Visit, art/cultural activities, sports, learning skills training:</i> <i>Extended courses and activities of various subjects</i>	To broaden students' learning experiences outside classroom and raise their understanding of the community.	Students' interest and knowledge of specific subject has been increased	Students' survey and teachers' feedback in meetings. Daily observation of their performance in classroom	September 2021-August 2022	30	160	80	\$63,000.00	
<i>Adventure activities, leadership training, musical instruments courses, arts courses, dance courses:</i> <i>Students to participate at their own accord to develop their personal development and skill training course.</i>	To nurture students' skills in goal setting, self-directed learning and self-reflection.	Students' self-management skills and self-esteem has been established and developed.	Students' survey and teachers' feedback in meetings. Daily observation of their performance in classroom	September 2021-August 2022	60	320	160	\$82,800.00	
Total no. of activities: <u>2</u>				@ No. of man-times	90	480	240		
				** Total no. of man-times	810				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C).





Appendix II

Learning Support Grant – Programme Plan 2021/2022

Information on SEN Activities to be Subsidized by the Grant

Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation	Period / Date activity to be held	Estimated No. of participants	Estimated expenditure (\$)	Name of partner / service provider (if applicable)
Activities of Integration Education (e.g. lunchtime programs, voluntary services)	To enhance SEN students' generic skills	SEN students actively participate and enjoy the activity.	Observation / Participant questionnaires	1/9/2021-31/8/2022	80	\$81,056.00	N.A.
Training Programs, Talks and Sharing to Parents & Teachers	To enhance parents and teachers' skills to deal with SEN students	Teachers' and parents' professional skills are enhanced.	Observation / Participant questionnaires	1/9/2021-31/8/2022	100	\$15,000.00	N.A
Therapy Training Programs (e.g. Art & Speech)	To provide professional support for SEN students	SEN students improve their oral skills / relax from the activities.	Observation / Participant questionnaires / Student reports	1/9/2021-31/8/2022	30	\$50,000.00	Samlot Language & Learning Development Centre





Jockey Club Autism Support Network (JConnect)	To enhance generic skills of autistic students	SEN students improve their social skills.	Observation / Participant questionnaires	1/9/2021-31/8/2022	12	\$8,800.00	Hong Kong Young Women's Christian Association
Reading & Writing Support Courses	To provide professional support for SEN students	SEN students feel more comfortable with study.	Observation / Participant questionnaires / Student reports	1/9/2021-31/8/2022	50	\$60,000.00	Seedling Education / Serve Shine Care Education Centre / Target Education
Enhancement Classes	To enhance the academic performance of SEN students	SEN students' homework stress is reduced.	Observation / Participant questionnaires	1/9/2021-31/8/2022	40	\$104,200.00	N.A.
Emotional management training course	To teach MI students some coping skills	SEN students feel more relaxed after the course.	Observation / Participant questionnaires	1/9/2021-31/8/2022	20	\$9,000.00	TBC
Mindfulness training course	To provide professional support for MI students	SEN students learn the skills.	Observation / Participant questionnaires	1/9/2021-31/8/2022	20	\$22,400.00	TBC
Positive-mind training through sports training course	To release MI students' stress through sports	SEN students release stress through sports.	Observation / Participant questionnaires	1/9/2021-31/8/2022	20	\$12,000.00	TBC





Horticultural therapy	To relax MI students with professional support	SEN students release stress through taking care of plants.	Observation / Participant questionnaires	1/9/2021-31/8/2022	20	\$16,000.00	TBC
Expressive arts therapy	To relax MI students with professional support	SEN students relax stress through arts.	Observation / Participant questionnaires	1/9/2021-31/8/2022	16	\$15,000.00	TBC
Individual counselling by specialist	To equip MI students some coping skills	SEN students feel more at ease.	Observation / Participant questionnaires	1/9/2021-31/8/2022	8	\$24,000.00	TBC

Balance brought forward from 2020/2021: HK\$55,456.28

Total estimated grant to be received from EDB for 2021/2022: HK\$419,794.3

Total amount for the proposed activities: HK\$417,456

Estimated Surplus: HK\$57,794.58





Appendix IIIa

Plan on Use of Diversity Learning Grant on P.E. (2021-2022)

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
1- To facilitate the implementation of NSS PE	NSS PE – To relieve PE teachers' workload so that teachers can concentrate on developing better teaching – To provide SBA support for PE teachers Other Subjects – To allow teachers have more learning opportunities to attend seminars	– Employing 0.3 Subject Assistant to provide support to PE Department	– Handle Physical Education administrative work and relieve PE teachers' workload. – Assisting PE Teachers' to prepare teaching and learning materials. – Assisting PE Teachers' on regular practical training. – Substitute lessons if needed, so that teachers can have more time to attend seminars, and to enhance their professional development	12 months (1/9/21 – 31/8/22)	\$6,500.00 (approx.) x 12 months (+MPF) = \$82,000.00 (approx) Total: \$82,000.00 (approx.)	- At least 5 sets of teaching-related materials would be produced. - The staff will provide at least 1 session practical training to students per week. - The staff will support the trainings and competitions of Girls Basketball Team - The staff will substitute lessons if teachers need to attend seminars.	– Count the number of teaching materials produced – Count the number of pair teaching lessons – Count the number of practical training sessions. – Inspection by Teacher i/c.	PE Dept. Head Mr Yu C. W.
2-To procure PE valuable learning experiences for students	– To enhance the quality of Learning and Teaching in both our school and Joint school Program	– Employing tutors or coaches to provide professional trainings to PE electives students	– Motivation of students in active learning – Improvement on practical skills	1/9/21– 31/8/22	Total: \$21,000.00 (approx.)	- All PE elective students engage both in at least one Theory and one Practical Lesson.	– Count the number of lessons provided – Count the number of students involved	PE Dept. Head Mr Yu C. W.





Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
3-To procure PE learning materials and PE equipment	– To equip PE teachers with more updated teaching related materials / PE equipment so that they can have more knowledge and skills to prepare better lessons.	– Purchasing more resources to give more material support to PE teachers	– More teaching and learning resources can be sponsored and bought	1/9/21–31/8/22	Total: \$10,000.00 (approx.)	- At least 1 set of teaching-related materials/ PE equipment would be purchased.	– No. of teaching-related resources and PE equipment purchased	PE Dept. Head Mr Yu C. W.

Total amount for this proposal: \$106,000.00

	Item 1	Item 2	Item 2	Total
Amount	\$82,000.00	\$21,000.00	\$10,000.00	\$113,000.00

Balance B/F 2020/21: \$68,457.73

Total estimated grant to be received from EDB for 2021/2022: \$84,000.00

Total estimated expenditure 2021/22: \$113,000.00

Estimated surplus\$39,457.73





Appendix IIIb

Three-year plan – Measures to broaden students' choices of elective subjects and Provision of gifted education programmes for the 11th cohort (2019/20 to 2021/22) of senior secondary students

The following program is adopted with the support of EDB's Diversity Learning Grant (DLG):

DLG funded program	Strategies & benefits anticipated	Name of the course	Duration of the course	Target students	Estimated no. of students involved in each school year			Evaluation of student learning	Teacher in charge
					19/20	20/21	21/22		
Applied Learning (ApL)	<ul style="list-style-type: none"> - To offer a range of ApL courses for students with different learning needs and interests - To broaden students' diversified learning experiences and develop their career aspirations 	ApL courses in the following areas of studies: <ul style="list-style-type: none"> - Computer Game and Animation Design - Applied Psychology - Aviation Studies - Child Care and Education - Patisserie and Café Operation 	180 hours in 2 years for each course	S5 & S6 students of this cohort of students	0 (Updated)	5 (Updated)	4 (Updated)	<ul style="list-style-type: none"> - Students meet the 80% minimum attendance rate - Students submit course assignments on time - Successful completion of the ApL courses by students as shown in their learning records - Survey / evaluation report on students' feedback - Level of achievement attained in HKDSE 	LWS (ACD)



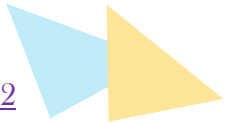


Three-year plan – Measures to broaden students’ choices of elective subjects and Provision of gifted education programmes for the 12th cohort (2020/21 to 2022/23) of senior secondary students

The following program is adopted with the support of EDB’s Diversity Learning Grant (DLG):

DLG funded program	Strategies & benefits anticipated	Name of the course	Duration of the course	Target students	Estimated no. of students involved in each school year			Evaluation of student learning	Teacher in charge
					20/21	21/22	22/23		
Applied Learning (ApL)	<ul style="list-style-type: none"> - To offer a range of ApL courses for students with different learning needs and interests - To broaden students’ diversified learning experiences and develop their career aspirations 	ApL courses in the following areas of studies: <ul style="list-style-type: none"> - Films and Transmedia - Health Care Practice - Interior Design - Animal Care 	180 hours in 2 years for each course	S5 & S6 students of this cohort of students	0 (Updated)	4 (Updated)	4 (Estimated)	<ul style="list-style-type: none"> - Students meet the 80% minimum attendance rate - Students submit course assignments on time - Successful completion of the ApL courses by students as shown in their learning records - Survey / evaluation report on students’ feedback - Level of achievement attained in HKDSE 	LWS (ACD)





Three-year plan – Measures to broaden students’ choices of elective subjects and Provision of gifted education programmes for the 13th cohort (2021/22 to 2023/24) of senior secondary students

The following program is adopted with the support of EDB’s Diversity Learning Grant (DLG):

DLG funded program	Strategies & benefits anticipated	Name of the course	Duration of the course	Target students	Estimated no. of students involved in each school year			Evaluation of student learning	Teacher in charge
					21/22	22/23	23/24		
Applied Learning (ApL)	<ul style="list-style-type: none"> - To offer a range of ApL courses for students with different learning needs and interests - To broaden students’ diversified learning experiences and develop their career aspirations 	ApL courses in the following areas of studies: <ul style="list-style-type: none"> - Computer Game and Animation Design - Applied Psychology - Aviation Studies - Child Care and Education - The Essentials of Theatre Arts - Accounting for e-Business - Western Cuisine 	180 hours in 2 years for each course	S5 & S6 students of this cohort of students	0 (Updated)	5 (Estimated)	5 (Estimated)	<ul style="list-style-type: none"> - Students meet the 80% minimum attendance rate - Students submit course assignments on time - Successful completion of the ApL courses by students as shown in their learning records - Survey / evaluation report on students’ feedback - Level of achievement attained in HKDSE 	LWS (ACD)





Appendix IV

Plan on the Use of the Promotion of Reading Grant 2021/2122 School Year

The major objectives for Promotion of Reading:

To support subjects and departments in strengthening the promotion of reading and encourage students to develop a good reading habit from a young age.

Item 1

Task Area	Major Areas of Concern	Strategies / Task	Benefits Anticipated	Estimated Expenses	Success Criteria	Methods of Evaluation
To provide support to subject and department for the promotion of reading to learn	To conduct theme-based reading <ul style="list-style-type: none"> Chinese History & Culture Healthy Living STEAM Moral Education 	<u>Enrichment of Hyread ebook stock</u> Acquisition of appropriate and adequate numbers of library books on different reading themes to facilitate the implementation of extensive reading scheme.	Support for subjects and departments will be strengthened	\$40,000.00	(1) Enrichment on library stock (2) Whole school enjoys and actively participates in the Theme-based reading activities	Stock record Meetings and reports from teachers

Items 2

Task Area	Major Areas of Concern	Strategies / Task	Benefits Anticipated	Resources Required	Success Criteria	Methods of Evaluation
To provide innovative, interesting activities so that students will enjoy reading	To construct an E-reading environment	<u>Establishment of News Research Platform</u>	Exposure of students will be widened and a good research skill among students will be developed.	\$22,850.00	All Students get free access in the e-Mingpao, HKEJ account and EdCity OQB Bank	Evaluation report from Liberal Studies Hit rate, login record and record of the duration of online reading time





People Responsible :

Teacher-librarian : Ms Lam Tin Fung, Sandy

The Reading Promotion Committee

The heads of Subject Departments

The heads of the executive department concerned (CMNSHE, GCD, CRD)

Budget

Balance brought forward from 2020/21 : HK\$0.00

Total estimated grant to be received from EDB for 2021/22 : HK\$62,850.00

Total estimated grant to be expensed in 2021/22 : HK\$62,850.00

Estimate surplus in 2021/22 : HK\$0.00





Appendix V

姊妹學校交流計劃書
2021/2022

內地姊妹學校名稱 (1): 上海市徐匯中學
 (2): 上海市第四中學
 (3): 杭州市第十四中學
 (4): 寧波市鎮海區中興中學

項目編號	交流項目名稱及內容	預期目標	監察／評估	預算開支	
1	本校策劃及舉辦與上海、杭州及寧波姊妹學校網上教師專業交流活動或網上學生多元交流活動。	<p>兩地教師可就各校特色及個別專題舉辦不同類別的網上交流活動，例如：課程設計分享、教學交流研討會、教學示範及觀課等。</p> <p>兩地學生可參與不同類別的網上交流活動，例如：網上普通話、英語口語交流、辯論賽等。</p> <p>兩地學生亦可一同參與網上課程或活動，一起學習新課題及經歷新體驗，例如：學習 STEM 課程、體驗網上遊歷等。</p> <p>舉辦多媒體交流活動能突破地域界限，讓校內更多師生能參與內地姊妹學校活動，互相啟發、彼此學習，惠及三地四校的教育需要</p>	本校能成功策劃及舉辦與上海、杭州及寧波姊妹學校網上教師專業交流活動或網上學生多元交流活動。	<ul style="list-style-type: none"> 購買課程或舉辦活動 添置硬件裝備 	<p>\$ 100,000</p> <p>\$ 50,000</p> <p>總開支: \$ 150,000</p>





項目編號	交流項目名稱及內容	預期目標	監察／評估	預算開支	
2	向上海、杭州或寧波姊妹學校派發本校刊物以加深對本校之認識。	上海、杭州或寧波姊妹學校師生能夠更了解本校學校的最新情況，包括：行政及管理理念、模式及架構、公開試成績及升讀大學學科情況、校外比賽優勝紀錄、家校合作活動及中一新生支援活動等。	本校能成功印刷足夠數量刊物給予姊妹學校，讓姊妹學校更能對本校加深認識。	• 印刷刊物	\$25,000
				(2020/21 年度餘額: \$145,884.8) (2021/22 年度收入: \$150,000) 2021/22 年度總支出	\$ 175,000





Appendix VI

Life-wide Learning Grant Plan on the Use of the Grant 2021 – 2022 School Year

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Category 1	To organise / participate in life-wide learning activities										
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness (e.g. field trips, arts appreciation, visits to enterprises, thematic learning day)										
Cross-KLA	<u>Experiential Learning Activities</u> Visit, field trip and workshops for each form / class with thematic learning	To broaden students' learning experiences outside classroom.	Sept 2020 to Aug 2021	F1 to F6	- Observation - feedback from teachers and students	\$100,000	✓	✓	✓	✓	✓
Cross-KLA	<u>Picnic</u> Team spirit building outside school	To equip students with healthy and balance life.	13 Nov 2021	F1 to F6	- Evaluation in staff meeting - feedback from teachers and students	\$75,000	✓	✓	✓		
Cross-KLA	<u>Life wide learning day</u> Visit, field trip and workshop for each form / class with thematic learning	To broaden students' learning experiences outside classroom.	28 Jan 2022	F1 to F5	- feedback from teachers and students	\$120,000	✓	✓	✓		✓
Art Education	<u>Stage Cultural Day</u> Art appreciation outside school	To experience a full scale art performance and nurturing students positive values and attitudes.	6 Oct 2021 And 4 Mar 2022	F1 to F5	- feedback from teachers and students	\$85,000	✓	✓	✓		
			Sub-total of Item 1.1			\$380,000					





1.2	Local Activities: To organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes (e.g. activities on multiple intelligences; physical, aesthetic and cultural activities; leadership training; service learning; clubs and societies; school team training; uniformed groups; military camps)										
Speech, PE, VA, Music, Dance, Other subjects	<u>Visit, field trips, workshops and competition</u> Extended courses and competitions in choral speaking, VA, Music, Dance, Sports and other subjects.	To broaden students' learning experiences outside classroom.	Sept 2021 to Aug 2022	students with interest	- observation of students' performance	400,000	✓	✓	✓		✓
Music	<u>Music for all scheme</u> A regular music course throughout the year for all F.1 students and students with interests.	To cater students' interests and abilities, develop students' aesthetic sensibility.	Sep 2021 to Aug 2022	F1 and students with interest	- observation of students' performance in classroom - the performance in the final concert	\$320,000	✓	✓	✓		
Leadership	<u>Leadership training activities</u> a) Prefect team leadership training a) Librarian team leadership training	To cater students' interests and abilities, develop students' leadership skills.	Jul 2022	students with interest	- observation of students' performance	\$50,000		✓		✓	✓
			Sub-total of Item 1.2			\$770,000					
1.3	Non Local Activities: To organise or participate in non-local exchange activities or competitions to broaden students' horizons										
Cross-KLA	<u>Local and non local study tour</u>	To promote student's motivation in learning, experience the culture and carry out investigation during the tour.	April, 2021	students with interests	- observation - feedback from teachers and students - project learning	\$80,000	✓	✓	✓		✓
			Sub-total of Item 1.3			\$80,000					
			Estimated Expenses for Category 1			\$1,230,000					





Domain	Item	Purpose	Estimated Expenses (\$)
Category 2	To procure equipment, consumables and learning resources for promoting life-wide learning		
STEM, Art Education	<u>Teaching and learning materials</u> 4D frame learning materials Materials for Mathematics subject Materials for Science subject Materials for ICT subject Instrument for Music subject	To promote STEM education in the school curriculum which is essential for their lifelong learning and whole-person development.	\$176,000
Estimated Expenses for Category 2			\$176,000
Estimated Expenses for Categories 1 & 2			\$1,406,000

Estimated Number of Student Beneficiaries

Total number of students in the school:	736
Estimated number of student beneficiaries:	736
Percentage of students benefitting from the Grant (%):	100%





Appendix VII

Po Leung Kuk Lo Kit Sing (1983) College Plan of the Spending of Teacher Relief Grant (TRG) for the School Year (2021/22)

Task Area	Major Areas of Concern	Strategies / Tasks	Time Scale	Expected Amount
Curriculum Development	1. To facilitate the curriculum development and enhance the efficient use of the manpower resources	To employ contract teachers (PH, EC, MB) and CNET to enhance learning and teaching	Sep 2021 – Aug 2022	Salary including MPF: \$ 3,222,000.00
	2. To enhance learning and teaching effectiveness and to relieve teachers' administrative duties	To employ supporting staff (Project Organiser, Activity Organiser and Assistant Teachers) to enhance learning and teaching	Sep 2021 – Aug 2022	Salary including MPF: \$ 1,539,300.00
	3. To enhance the learning outcomes	To employ tutors and coaches to conduct enrichment lessons for students to cater for learning diversity and enhance learning effectiveness	Sep 2021 – Aug 2022	Salary including MPF: \$ 100,000.00
			Total:	\$ 4,861,300.00

Total estimated grant to be received in 2021/22: \$4,470,900.00

Total estimated grant to be expensed in 2021/22: \$4,861,300.00

Estimated deficit in 2021/22: \$390,400





Appendix VIII

Po Leung Kuk Lo Kit Sing (1983) College

Funding of Enhancing Support for Learning and Teaching Chinese for Non-Chinese Speaking Students

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- To appoint an additional Teacher for the support of learning and teaching of NCS students.	-To enhance the support for NCS students learning of Chinese - To provide NCS students with additional after school Chinese learning support -To create an inclusive learning environment in school -To equip NCS students and teachers with updated and related teaching and support so that they can have adequate knowledge and skills to learn Chinese Language -To encourage local students to get along with NCS students	- After school learning support will be arranged for NCS students: *Chinese learning and enhancing class *Chinese lesson support *reading program *peer learning from local students *essay writing	-NCS students will have more support to learn Chinese by the support of the Teacher -Enhance the learning of NCS students by the peer cooperation and support -Creating a good and harmonious environment to both NCS and local students	1/9/2021 - 31/8/2022	Total: \$151,050	-The NCS students will be more effective in learning Chinese - The NCS students will have more interest and confidence in learning Chinese - The NCS students are encouraged to integrate into the school	- Evaluation by teachers - Peer lesson observation among teachers teaching Chinese Language - Feedback from NCS students	-Chinese Language Panel Head – Ms Chan Nga Fun and Chinese Language Deputy Panel Head- Ms Hon Ho Yan

Total amount for this proposal: \$151,050

	Item1	Total
Amount:	\$151,050	\$151,050

Total estimated grant to be received from EDB for 2021/2022: \$151,050

Total estimated expenditure 2021/2022: \$151,050

Estimated surplus: \$0



Appendix VIII

保良局羅傑承(一九八三)中學
運用「支援推行公民與社會發展科一筆過津貼」計劃書 (2021/2022)

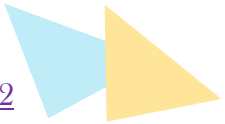
(1)

項目	關注重點	推行計劃	預期好處	推行時間	所需資源	表現指標	評估機制	負責人
發展或採購相關的學與教資源	為科組老師提供合適的學與教資源	發展或採購相關的學與教資源(包括多媒體及電子教學材料)、應用程式及軟件,以及公民科的參考資料	- 妥善運用此津貼,配合教育局其他適用資源,例如全方位學習津貼、學生活動支援津貼等,在現有基礎上加強支援教師教授公民科 - 公民科的學與教活動得以順暢展開	全年 (1/9/21 – 31/8/22)	\$5,000	- 豐富公民科的教材庫 - 多元化的學與教活動	公民科會議紀錄	相關科組負責老師

(2)

項目	關注重點	推行計劃	預期好處	推行時間	所需資源	表現指標	評估機制	負責人
資助學生及／或教師前往內地,參加和公民科課程相關的教學交流或考察活動	為老師及學生提供和公民科課程相關的內地考察交流活動	- 資助學生參加內地考察／交流活動的費用 - 資助教師前往內地參加和公民科課程相關的教學交流活動費用	- 提升學生學習本科的興趣和能力 - 學校在整合教育局提供的不同津貼,為學生規劃更豐富多元的學習活動	全年 (1/9/21 – 31/8/22)	125 位學生, 15 老師, 每人\$650 = \$91,000	- 為師生提供內地交流機會 - 學生能清楚表達考察所得和作出個人反思	學生的交流匯報	相關科組負責老師及領團老師





(3)

項目	關注重點	推行計劃	預期好處	推行時間	所需資源	表現指標	評估機制	負責人
舉辦和公民科課程相關的校本學習活動	為學生提供能提升公民科學與教效能的校本學習活動	資助學生參加由學校舉辦在本地或內地的校本學習活動費用和交通費	- 提升學生學習本科的興趣和能力 - 為學生規劃更豐富多元的學習活動	全年 (1/9/21 – 31/8/22)	\$ 2,000	配合公民科課程的校本學習活動，如：參觀展覽、實地考察、體驗學習營等	公民科會議紀錄	相關科組負責老師

(4)

項目	關注重點	推行計劃	預期好處	推行時間	所需資源	表現指標	評估機制	負責人
舉辦或資助學生參加和公民科課程相關在本地或在內地舉行的聯校／跨課程活動	為學生提供能提升公民科學與教效能的本地或在內地舉行的聯校／跨課程活動	支付學生參加和公民科課程相關在本地或在內地舉行的聯校／跨課程活動的費用	- 提升學生學習本科的興趣和能力 - 為學生規劃更豐富多元的學習活動	全年 (1/9/21 – 31/8/22)	\$2,000	豐富學生的聯校／跨課程活動的相關學習經歷	公民科會議紀錄	相關科組負責老師

此計劃書的總金額: **HK\$100,000.00**

	第一項	第二項	第三項	第四項	合共
金額:	\$5,000	\$91,000	\$2,000	\$2,000	\$100,000.00

教育局的公民與社會發展科一筆過津貼 2021-2024 : \$300,000.00

總預計支出 2021/2022 : \$ 100,000.00

總預計盈餘 : \$ 200,000.00





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