

保良局羅傑承(一九八三)中學法團校董會

發文者：羅穎忠校長



受文者：
 主席兼屬校總校監
 校監
 署任行政總監兼校董
 副行政總監兼替代校董
 教育總主任兼校董

56/110

檔案編號：PLK/ESD/EMM/1920/004

日期：19/9/2019

主旨	請核准 <input checked="" type="checkbox"/> 考慮 <input type="checkbox"/> 指示 <input type="checkbox"/> 簽署 <input type="checkbox"/> 報告 <input type="checkbox"/> 備考 <input type="checkbox"/> 其他 <input type="checkbox"/>
說明	注意：請逐項詳述要點或用圖表說明，倘有需要請作比較及分析，凡有依據者須列明出處或附影印本。總結亦請作建議及解決辦法。

背景：
 按教育局指引及本校法團校董會最新審批／簽署安排，學校須提交各項學校計劃書及學校報告予法團校董會通過。

現況及建議：
 本年度本校已成功申請「高中課程支援津貼」轉為常額教席，有關津貼尚餘結存，學校仍可繼續使用津貼的餘款至2020年8月31日，現就去年的結餘，草擬了「高中課程支援津貼」計劃書(2019-2020)，請法團校董會批核有關計劃書，詳見附件。

尋求指示：
 按建議進行。

附件：
 「高中課程支援津貼」計劃書(2019-2020)

已於2/10/2019 法團校董會傳閱通過

羅穎忠 謹呈
 羅穎忠校長

教育總主任兼校董簽署	<input checked="" type="checkbox"/> 批示 <input checked="" type="checkbox"/> 傳閱	<i>[Signature]</i>	<input checked="" type="checkbox"/> 批示 <input checked="" type="checkbox"/> 傳閱	<i>[Signature]</i>
副行政總監兼替代校董簽署	<input checked="" type="checkbox"/> 批示 <input checked="" type="checkbox"/> 傳閱	<i>[Signature]</i>	<input checked="" type="checkbox"/> 批示 <input checked="" type="checkbox"/> 傳閱	<i>[Signature]</i>
校監/主席兼屬校總校監簽署	<input checked="" type="checkbox"/> 批示 <input checked="" type="checkbox"/> 傳閱	<i>[Signature]</i>	<input checked="" type="checkbox"/> 批示 <input checked="" type="checkbox"/> 傳閱	<i>[Signature]</i>

校董傳閱

請各法團校董會校董簽名同意後傳真至 2890 2519 教育事務部【楊健忠教育總主任】兼校董收。保良局教育事務部稍後會安排收回正本。如有問題，可致電 2277 8380 向【楊健忠教育總主任】兼校董查詢。

校董簽名：_____ 日期：_____

其他意見(如適用)：_____

Po Leung Kuk Lo Kit Sing (1983) College
Plan on Use of Senior Secondary Curriculum Support Grant (2019/2020)

(1)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum Development	<ul style="list-style-type: none"> - To relieve teachers' non-teaching duties (such as school-based activities and extra-curricular activities) so that they can concentrate on developing better teaching and learning materials for Senior Secondary Curriculum - To relieve English teachers' workload so that they can facilitate the implementation of Senior Secondary English curriculum 	<ul style="list-style-type: none"> - Employing Activity Organizer (A.O.) 	<ul style="list-style-type: none"> - Whole school (in Senior Secondary curriculum development) - English: <ul style="list-style-type: none"> ✓ English Language teachers can have more time to develop Senior Secondary curriculum ✓ Students can be exposed to an English rich learning environment - Teachers responsible for school-based activities and extra-curricular will be provided with space to prepare for Senior Secondary curriculum 	<ul style="list-style-type: none"> - Whole year (1/9/19 – 31/8/20) 	<ul style="list-style-type: none"> - \$15,000.00 (approx.) x 12 month (+MPF) - = \$ 189,000.00 (approx) - Total : \$ 189,000.00 (approx.) 	<ul style="list-style-type: none"> - Relieve teachers' workload in non-teaching duties so that teachers can prepare for the Senior Secondary curriculum - At least 20 school-based activities / extra-curricular activities coordinated by A.O. - Smooth running of English-related activities - Smooth running of school-based activities and extra-curricular activities 	<ul style="list-style-type: none"> - Evaluation by all staff - Count the number of school-based activities /extra-curricular activities coordinated by A.O. - Inspection by Teacher i/c 	<ul style="list-style-type: none"> - English Department (Ms. CHEUNG S.Y.) - Executive Secretary (Ms. LAM M.Y.)

(2)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
To provide a quick access to library information for Senior Secondary subjects	<ul style="list-style-type: none"> - To provide students an interactive channel to access to educational and library updates of resources for Senior Secondary Curriculum 	<ul style="list-style-type: none"> - Installing kiosks 	<ul style="list-style-type: none"> - Easy access of learning resources can be provided to Senior Secondary students - Teachers responsible for library information will be provided with space to prepare for Senior Secondary curriculum 	<ul style="list-style-type: none"> - Whole year (1/9/19 – 31/8/20) 	<ul style="list-style-type: none"> - Total : \$80,000.00 (approx.) 	<ul style="list-style-type: none"> - Relieve workload of the library team so that teachers can prepare for the Senior Secondary curriculum - Senior Secondary students can access learning resources easily 	<ul style="list-style-type: none"> - Evaluation by library team 	<ul style="list-style-type: none"> - Library Team(Ms LAM T.F.) - Executive Secretary (Ms. LAM M.Y.)

(3)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- Senior Secondary Curriculum IT Support	- To relieve teachers' workload in video-making and recording students' presentation so that they can facilitate the implementation of SBA - To provide technical support on the implementation of e-learning	- Employing one I.T. helper	- Relieve teachers' burden in handling students' SBA, by providing IT support on recording students' presentations. - English: ✓ English Language teachers can have more time to develop Senior Secondary curriculum ✓ Students can be exposed to the bank of English presentations.	Whole year (1/9/19 – 31/8/20)	- \$21,000.00 (approx) x 12 months (+ MPF) for one I.T. helper = \$264,600.00 (approx) Total: \$264,600.00 (approx.)	- Relieve teachers' workload in non-teaching duties so that teachers can prepare Senior Secondary curriculum - At least 80 school-based videos can be produced - Smooth running of English SBA	- Evaluation by all staff - Count the number of school-based videos produced - Inspection by Teacher i/c	- Prefect of ICT Support (Mr. KWAN L.S.)

(4)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- To provide support to teachers in catering learning diversity of students	- To enhance students' learning in Senior Secondary subjects	- Employing tutor(s) to conduct after-school tutorial classes	- Help S4 – S6 students prepare for the HKDSE	1/9/19– 31/8/20	Total : \$ 100,000.00 (approx.)	- At least 15 tutorial classes would be arranged. - Students can manage the Senior Secondary subjects effectively	- Evaluation by teachers - Count the number of tutorial lessons	- Subject Department

(5)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- To procure e-materials to enrich the teaching resources bank	- To equip Senior Secondary teachers with more updated teaching and e-learning related materials so that they can have more knowledge and skills to prepare better lessons	- Purchasing more e-resources (e.g. i-pads) to give more material support to Senior Secondary teachers	More teaching and learning resources can be sponsored and bought	1/9/19– 31/8/20	Total : \$ 127,089.91 (approx.)	At least 5 sets of teaching-related materials would be purchased.	No. of teaching resources purchased	- Subject Department

Total amount for this proposal: **\$760,689.91**

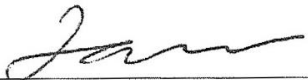
	Item 1	Item 2	Item 3	Item 4	Item 5
Amount:	\$189,000.00	\$80,000.00	\$264,600.00	\$100,000.00	\$ 127,089.91

Balance B/F 2018/2019 (estimated) : \$ 760,689.91

Total estimated grant to be received from EDB for 2019/2020 : \$0.00

Total estimated expenditure : \$760,689.91

Estimated surplus : \$ 0.00

Principal: 

Date: 18/8/18